

MEMBERSHIP APPLICATION FORM

Page 1 of 2: Please complete all sections of this form. Read our Membership Guidelines [here](#).

About Your Organisation

1. Your name: _____ 2. Organisation name: _____

3. Your position: _____ 4. Email address: _____

5. Postal address: _____

6. Telephone number: _____ 7. Web site URL: _____

8. Does your organisation use any social media platforms? *(please select all that apply)*

Twitter: YES NO

Facebook: YES NO

Instagram: YES NO

Other *(please state)*: _____

9. Type of organisation: *(please select one option)*

Cinema (independent or local/national circuit) Film festival

Mixed arts venue Screen archive

Film society or community cinema Regular pop-up film event

Touring cinema or community screen network Other *(please state)*: _____

10. Is your organisation volunteer-led? YES NO

11. Current activity: We are currently screening to public audiences and/or our membership
 We are planning to begin screening in the next 12 months *(please write brief details of your plans below)*:

12. Please give a brief description of your organisation and your reason(s) for joining the Hub
(no more than 200 words):

13. How many staff and/or volunteers are currently involved in your film-based activities? _____

14. Does your organisation have any particular training or development needs?
Please give brief detail (no more than 200 words):

15. If your organisation has a membership scheme, please supply brief details of the terms here
(including who is eligible to be a member and what membership includes):

Venue details

Please complete this section if you are currently screening films and regularly use the same venue(s).

16. Venue name(s): _____

17. Number of screens: _____ 18. Seating capacity (per screen): _____

19. Projection format: (please select all that apply)

DCP/ digital cinema 35mm
 Blu ray/ DVD Satellite screening capability
 Other (please state): _____

20. Accessibility (please select all that apply)

Wheelchair access Hearing loop
 Audio Description Relaxed screenings (e.g. Autism and dementia friendly)
 Subtitling Other (please state): _____

Festival Details

Please complete this section if your organisation is involved in film festival activity.

21. How would you describe your involvement?
 We are a standalone film festival company
 We host our own festival activity as part of our year-round programme
 We are a venue that hosts festival activity led by another organisation

22. When does your festival/ festival activity take place? _____

23. How many film screenings on average take place during the festival? _____

24. Does audience development activity take place outside of the festival dates? _____

Programming Details

Please complete this section if you are currently screening films.

25. Do you programme in-house by dealing directly with distributors and rights holders, or do you use an external programming service?
 In house
 External programming service (please give the name of the service you use): _____

26. Approximate % of British independent and international films in annual programme (i.e. not major US studio productions)

27. Do you operate a full-time?
 (e.g. regular daily screenings) or part-time film programme?
 Full-time
 Part-time

28. On average, how many screenings do you host each year? _____
 29. On average, how many admissions do you achieve annually? _____

Membership Declaration & Data Protection

Membership Declaration

By signing this declaration and submitting your application for membership you agree to the following:

- Active commitment to the vision of FAN set out in BFI2022, with a shared ambition to extend film choice, increase and broaden film audiences, and enhance opportunities for audiences to engage with and learn about film.
- Participation in Hub activity with an open, professional and sharing approach.
- Keeping regular and open lines of communication with the Film Hub Lead Organisation and other FAN members, discussing opportunities and concerns relating to the Hub as they arise.
- Complying with statutory or voluntary laws, rules, regulations and guidelines applicable to the exhibition of film to public and membership-only audiences.
- Acknowledging and promoting the support of the National Lottery in relation to FAN activity.
- Allowing Film Hub Wales to use details of your screening activity supplied in the application to provide the BFI with updates on the size and make-up of our membership.

Data Protection

The information you supply may be held on computer. It may be used to process awards and to prepare statistics. We may also be obligated to share information under the freedom of information act.

We will always treat your personal details with care. All personal data that you choose to provide us with will be held securely and only ever used with your full permission. We will only ever get in touch in the ways that you wish, and we will make sure that everything we send to you is relevant to our programme, events, products, services and ways you can support us. To read our full privacy statement, visit chapter.org/privacy

Make sure you're in control of your information, and that you can ask us to stop using it whenever you like. If you have any questions, would like to change your preferences or opt out of communications, just call 02920 311067 or email lisa@filmhubwales.org

Upon joining the Hub you will be added automatically to our newsletter and BFI box office report mailing list. In addition, from time to time Film Hub Wales would like to use the contact details you have supplied in the membership application (email, postal address and telephone number) to contact you about the following:

- Hub activities of relevance, including funding, training and networking opportunities;
- Other news items, reports and publications of interest to film exhibitors;
- Opportunities to take part in research to help FAN understand performance against its objectives or to learn more about the support needs of film exhibitors.

Do you agree that we can use your contact details for the purpose set out above?

Agree
Disagree

Your organisation will be displayed on our website as a member?

Agree
Disagree

Application checklist:

- Completed form
- Signed declaration
- Picture of main venue and a logo (where available) for use on web site

TERMS OF UNDERSTANDING:

The terms of membership will run from the effective date of this agreement. Either organisation may terminate membership upon thirty (30) days written notice without penalties or liabilities. The signing of this application is not a formal undertaking. It implies that the signatories will strive to reach, to the best of their ability, the objectives stated above. On behalf of the organisation I represent, I wish to sign this membership application and contribute to the further development of Film Hub Wales.

Signed: _____ Date: _____

on behalf of: _____

Signed: _____ Date: _____

on behalf of: **Film Hub Wales** _____

Please return to Lisa Nesbitt by:

Email: lisa@filmhubwales.org

or post: Film Hub Wales, Chapter, Market Road, Cardiff, CF5 1QE